

Only operate a pallet jack if you've had proper training and are authorized.

Wear proper foot and hand protection.

Center the forks evenly under the load to ensure stability of the load. Make sure the forks are positioned completely under the pallet.

Maintain a clearance of about one inch between the floor and the pallet.

When going down a ramp, push the load rather than pull.

Start and stop gradually to prevent the load from shifting position.

Stop moving your load if someone is your path or aisle way.

Use established traffic lanes and exercise caution to avoid collisions at corners.

Ask a spotter to assist if your view is obstructed.

Park the pallet jack in a level place with the forks lowered when not using.

Make sure the handle is up and the jack is out of a traffic area so no one will trip over it.

Before lowering the load, make sure feet are clear.

Never exceed the manufacturer's maximum load rated capacity. The capacity will be clearly marked on the pallet jack.

Don't block exits or fire extinguishers.

Be extra cautious on ramps.

Never carry riders or ride the equipment yourself—horseplay can cause accidents!

*Source material taken from www.osha.gov